



**INTERNATIONAL  
CHRISTIAN  
SCHOOL**

EXCELLENCE FOR LIFE. ANCHORED IN CHRIST.

# SCHOOL HEALTH OFFICER

As the **School Health Officer** at the International Christian School in Hong Kong, you will be joining a team of seasoned and dynamic Christian professionals who will welcome your skills and knowledge to ensure the smooth operation of the Health Office in order to provide professional, immediate and appropriate medical support to the students and the wider school community.

[APPLY ONLINE >](#)

## WHAT YOU WILL DO

- Provide professional nursing support during the school day, including but not limited to first-aid and emergency care to students, faculty and staff who are injured or become ill, as well as to athletes during practice and games; visit and be present during matches to provide immediate medical aid if needed.
- Prioritize and deal with each case received as appropriate. Communicate with the line manager, or parents clearly and make proper arrangements to send the patient back home, or to the hospital for further treatment.
- Administer prescribed medications as per physician's instruction for common symptoms (e.g. flu, fever, etc.) Advise and educate patients and/or parents on follow-up care, immunization, etc.
- Collaborate with another School Health Officer to provide first aid service to after school activities, first-aid and CPR training to new faculty and staff, and assist in the control of communicable disease.
- Follow through the child safety procedures and protocols. Work with teachers, designated safeguarding personnels and professional bodies for implementing relevant protocols or schoolwide initiatives when required.
- Maintain good housekeeping including hygiene, clear record of inventory and medication, student health and immunization records, and accident reports.
- Perform other ad-hoc duties as assigned.

## WE'RE LOOKING FOR SOMEONE WITH

- A bachelor's degree in nursing with a valid nursing (enrolled nurse or above) and first-aid licence. Certified first-aid and CPR trainers are preferred.
- Certified CPR trainer under NUCO, or willing to get certified as an NUCO CPR trainer will be preferred.
- 5 years' experience in pediatric/adolescent healthcare, with a minimum of 3 years' experience specializing in pediatrics and adolescent health. Relevant experience gained in local schools or similar will be highly preferred.
- Experience working with athletic first-aid and injury prevention will be preferred.
- Prior child safeguarding training regarding medical care and medical information in schools would be beneficial.
- Solid experience in development and execution of protocols and procedures of first-aid and emergency care for injuries is required.
- Full understanding of the confidential nature of work and the need to work extra hours as and when required.
- Excellent command of written and spoken English and Chinese (including Cantonese), interpersonal and collaborative skills to work as a team, and build a trusting relationship with patients and parents.
- Mature, highly organized and self-initiative, with the ability to make quick and accurate decisions with a calm demeanor under pressure.
- Solid understanding of government requirements on medical health and safety in school.
- Permanent residence or an appropriate visa to work in Hong Kong

## WHAT WE OFFER

A competitive remuneration will be offered to suitable candidates. As part of the ICS Community, you will have the opportunity to work with colleagues and students of diverse cultural backgrounds. We provide resources and support to teachers and support staff with professional development for their career progression. We have a supportive and engaging working environment marked by a distinctive Christian ethos.

## TO APPLY

Join us by submitting an online application with your resume and salary expectations.

*We are committed to providing a secure environment safeguarding and promoting the welfare of children and young people. All applicants must be willing to undergo thorough background checks and child protection screening.*

*All personal data collected will be kept in strict confidence and will only be used for recruitment purposes.*

[APPLY ONLINE >](#)

## **ABOUT ICS**

ICS was opened in 1992, providing affordable, Christian university preparatory education. The school found a niche with non-missionary families who fueled demand for the school's program. This draws into our vision as a school; ICS aims to honor Christ by modeling excellence and innovation in holistic Christian education. ICS has grown to 1200 students from Pre-Grade 1 – Grade 12 on our Shek Mun campus and 144 in our Kindergarten Campus in Ma On Shan from Reception 1 to 2.

ICS seeks to be centered upon Christ and is committed to building God's Kingdom and integrating faith, learning, and action. We are an evangelical Christian school that uses academic and extra-curricular programs to develop the whole student – intellectually, physically, socially, and spiritually.