



# LITERACY COORDINATOR

As the **Literacy Coordinator** at the International Christian School in Hong Kong, you will be joining a team of seasoned and dynamic Christian professionals who seek Christ-centered academic rigor in our teaching and learning. You will support Elementary School faculty in holding students to high standards by developing and implementing evidence-based practice in Literacy within a Biblical worldview.

The successful candidate will start in late July 2026.

[APPLY ONLINE >](#)

## WHAT YOU WILL DO

- Lead on establishing and maintaining curriculum, standards, assessment and reporting in Literacy, within the framework of whole-school policies. Diagnose specific instructional needs.
- Refine and strengthen Elementary School-wide expectations for Reading, Writing (including spelling and grammar), and Oracy appropriate to the level of a school of high calibre academic school.
- Ensure consistency in the explicit teaching of handwriting throughout the Elementary School, including standards of presentation and penmanship.
- Support Elementary School teachers to develop, implement, and reflect on evidence-based instructional practices to embed these proficiencies in their students.
- Teach in classes of Elementary School in support of Literacy for a reduced load of up to 600 minutes per week.
- Be responsible for the collection, management, analysis and reporting of KPIs in Literacy, including academic value-added measures for Elementary School.
- Develop and promote a Literacy ethos that is Bible-centric and that views all teachers as teachers of Literacy.

## WE'RE LOOKING FOR SOMEONE WITH

- Strong passion and commitment to Christian education, with a positive attitude and a growth mindset.
- A bachelor degree in Education or any discipline with PGCE/PGDE, or equivalent awarded by an accredited university. Coaching certification is an added advantage.

- A minimum of 5 years' classroom teaching experience with strong pedagogical knowledge and content expertise.
- Experienced in research-based instructional practices and conducting professional learning activities with outstanding presentation and facilitation skills.
- Understanding the rigor, depth, and complexity of the US Common Core standards is highly preferred.
- Warm and approachable, with proven ability to work collaboratively and effectively with colleagues, particularly within a change process, and including the ability to create and nurture a professional community of adult learners.
- Ability to maintain flexibility and a growth mindset in challenging and demanding situations.

## WHAT WE OFFER

We offer a 5-day work week and an attractive international remuneration package, commensurate with the candidate's qualifications and experience. As part of the ICS Community, you will have the opportunity to work with colleagues and students of diverse cultural backgrounds. We provide resources and support to teachers and support staff with professional development for their career progression. We have a supportive and engaging working environment marked by a distinctive Christian ethos.

## TO APPLY

Join us by submitting an online application with your resume and salary expectations.

*We are committed to providing a secure environment safeguarding and promoting the welfare of children and young people. All applicants must be willing to undergo thorough background checks and child protection screening.*

*All personal data collected will be kept in strict confidence and will only be used for recruitment purposes.*

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## ABOUT ICS

ICS is a Christ-centered K-12 school dedicated to the spiritual formation and academic excellence of our 1,100 students. As one of Hong Kong's premiere college preparatories, we offer a classical US Liberal Arts curriculum encouraging a love of truth, beauty and goodness. Students are formed as '**Oaks of Righteousness**' to serve God and neighbor in their generation.