



**INTERNATIONAL
CHRISTIAN
SCHOOL**

EXCELLENCE FOR LIFE. ANCHORED IN CHRIST.

CURRICULUM COORDINATOR (SECONDARY SCHOOL)

As a **Curriculum Coordinator (Secondary School)** at the International Christian School in Hong Kong, you will be joining a team of dynamic Christian professionals who seek Christ-centered academic rigor in our teaching and learning. Holding students to high standards, you will provide guidance, communication, and instructional support to secondary school faculty, ensuring curriculum alignment with biblical worldview, effective teaching and learning, and continuous professional development.

The successful candidate will start in late July 2026.

APPLY ONLINE >

WHAT YOU WILL DO

- Support secondary school faculty in curriculum alignment with biblical worldview, and instructional planning according to principles of Understanding by Design
- Collaborate on textbook and resource alignment
- Ensure curriculum meets college admissions and career objectives.
- Provide one-on-one and group coaching; assist with new faculty orientation
- Manage AP exam administration and compliance with College Board requirements
- Oversee schoolwide professional development initiatives; provide training on learning management systems and digital tools.
- Assist faculty in communicating standards-based frameworks.
- Update course booklets and manuals; maintain engagement with academic leadership; Collaborate on student learning programs; provide classroom support as needed.

WE'RE LOOKING FOR SOMEONE WITH

- Strong passion and commitment to Christian education, and the ability to integrate biblical principles in their teaching.
- A master's degree in Education or Curriculum & Instruction awarded by an accredited university. Supervised teaching practice (K-12) must be a required component of the teacher training programme (e.g. BEd., PGCE or PGDE).

- A minimum 5 years' classroom teaching to secondary school students. Familiarity with international school curriculum and pedagogy is preferred.
- A Cognitive Coaching certification (or willingness to train)
- Experience with standards-based curriculum and assessment is highly preferred
- Strong leadership and coaching abilities
- Excellent communication and organizational skills
- Proficiency in problem-solving and strategic thinking
- A team player with a positive attitude and growth mindset, and the ability to interact positively with faculty, students and parents in all aspects of school life.

WHAT WE OFFER

We offer a 5-day work week and an attractive international remuneration package, commensurate with the candidate's qualifications and experience. As part of the ICS Community, you will have the opportunity to work with colleagues and students of diverse cultural backgrounds. We provide resources and support to teachers and support staff with professional development for their career progression. We have a supportive and engaging working environment marked by a distinctive Christian ethos.

TO APPLY

Join us by submitting an online application with your resume and salary expectations.

We are committed to providing a secure environment safeguarding and promoting the welfare of children and young people. All applicants must be willing to undergo thorough background checks and child protection screening.

All personal data collected will be kept in strict confidence and will only be used for recruitment purposes.

APPLY ONLINE >

ABOUT ICS

ICS is a Christ-centered K-12 school dedicated to the spiritual formation and academic excellence of our 1,100 students. As one of Hong Kong's premiere college preparatories, we offer a classical US Liberal Arts curriculum encouraging a love of truth, beauty and goodness. Students are formed as **'Oaks of Righteousness'** to serve God and neighbor in their generation.