



International Christian School

2019-2020 Fee Schedule

Kindergarten

Reception One - Two

Please read carefully

Tuition & Fees

Application Fee \$1,000

The Application Fee is non-refundable/non-transferrable and non-deferrable. It is applicable to the academic year in which the application is made. If the student is not admitted and reapplies for the following academic year then a new application fee is payable.

Tuition	10 Installments	Total Annual
Half Day Classes	\$7,140	\$71,400

Reservation Deposit \$970

The Reservation Deposit confirms enrollment of a new student. The amount will be credited against the student's first tuition installment. The fee will be forfeited if for any reason after accepting a place at ICS the applicant decides not to attend.

Late Fee (Per late tuition payment) \$200

Returned Check Fee (Per check) \$200

Financial Assistance

ICS has the following schemes to provide financial assistance to support families with documented financial needs:

- Financial Aid (Applied to tuition only)
- Family Discount (Applied to tuition only)
 - 1st & 2nd Child - No discount
 - 3rd Child - 10% on tuition fee
 - 4th Child - 15% on tuition fee
 - Additional Children Increase in 5% increments

1. Financial Aid amounts are based on a pre-determined matrix and are solely need-based.
2. All Financial Aid applications are handled in strict confidence with each application being independently approved by the Finance Committee of the Board of Trustees.
3. All financial assistance application forms with required documents must be submitted by April 15, 2019.
4. Visit the ICS website or contact the Finance Office at 3920 0000 for more information and for all financial assistance applications forms.

Additional Notes

1. All fees and deposits are in Hong Kong dollars, are non-refundable and non-transferable unless otherwise indicated.
2. Parents are responsible for other optional fees such as school bus travel, lunch, band instrument rental and certain extra-curricular activities.
3. If, after Confirmation of Enrollment, a student does not attend ICS for a continuous period of 2 weeks without approval from the school, the child's school place will be cancelled. All school fees paid will be forfeited and ONE-month tuition will be charged as a withdrawal fee in accordance with the below Withdrawal Policy.

Withdrawal Policy

By enrolling your child in International Christian School, you are entering an agreement with the school for your child to study and remain a student at ICS for the entire 2019-20 academic year. ICS operates on a fixed budget based on projected enrollment.

The following will be applied should you choose to violate this agreement:

1. If you enroll your child at ICS but for any reason do not complete the first full academic year or re-enroll for the following academic year and subsequently withdraw prior to completing the academic year your child re-enrolled for, you will be charged a withdrawal fee equal to ONE-month full tuition.
2. Tuition is charged by 10 installments and cannot be prorated.
3. No school records and academic credits will be granted and released until the account is paid in full.

For completion of withdrawal, you are required to:

1. Inform the Admissions Office in writing.
2. Submit a completed Withdrawal Form to the Admissions Office.
3. Contact your child's school office for information regarding the necessary checkout procedure and complete checkout accordingly.
4. To facilitate timely processing of grades, student check out procedures and a healthy leaving process, parents are encouraged to provide 30-days written notification.